



# FREE CLASSES

Professional Development Training for You & Your Team!

BUSINESS

DESIGN

TECHNOLOGY

CAREER

## Spring 2025

Business

January 27-May 24

Classes subject to change

| CRN                | Dept | Course | Course Title                                                 | In-Person/<br>Zoom/Hyflex | Location | Start<br>Date | End<br>Date | Days | Start Time | End Time | instructor           |
|--------------------|------|--------|--------------------------------------------------------------|---------------------------|----------|---------------|-------------|------|------------|----------|----------------------|
| 68819              | PROW | NC021  | Coaching Skills                                              | Zoom                      | ONLINE   | 4/30          | 4/30        | Wed  | 8:30 AM    | 4:30 PM  | Jane Gama            |
| 69826              | PROW | NC021  | Coaching Skills                                              | Zoom                      | ONLINE   | 4/30          | 4/30        | Wed  | 8:30 AM    | 4:30 PM  | James Joyce III      |
| 69309              | PROW | NC006  | Leadership Skills                                            | Zoom                      | ONLINE   | 5/1           | 5/1         | Thur | 8:30 AM    | 4:30 PM  | James Joyce III      |
| 69819 P<br>69821 Z | PROW | NC085  | Building Resilience in the Workplace                         | Hyflex                    | Online   | 5/6           | 5/6         | Tue  | 8:30 AM    | 4:30 PM  | Randy Kohn           |
| 69258              | PROW | NC015  | Building High Performance Teams                              | Zoom                      | ONLINE   | 5/7           | 5/7         | Wed  | 8:30 AM    | 4:30 PM  | James Joyce III      |
| 67555 P<br>68550 Z | PROW | NC038  | Increasing Productivity                                      | Hyflex                    | WAKE 28  | 5/9           | 5/9         | Fri  | 8:30 AM    | 4:30 PM  | Linda Croyle         |
| 69031              | PROW | NC015  | Building High Performance Teams                              | Zoom                      | ONLINE   | 5/13          | 5/13        | Tue  | 8:30 AM    | 4:30 PM  | Deborah Cujino Deras |
| 69677              | PROW | NC101  | Strategic Planning (Nonprofit) <b>New Date</b>               | Moved to<br>Zoom only     | Zoom     | 5/14          | 5/14        | Wed  | 8:30 AM    | 4:30 PM  | Rachel Johnson       |
| 69796              | PROW | NC067  | High Impact Presentations and Proposals<br>for the WorkPlace | Zoom                      | ONLINE   | 5/21          | 5/21        | Wed  | 8:30 AM    | 4:30 PM  | Erin Gorrell         |

### Technology Classes

| CRN   | Dept | Course | Course Title         | In-Person/<br>Zoom/Hyflex | Location           | Start<br>Date | End<br>Date | Days    | Start Time | End Time | instructor        |
|-------|------|--------|----------------------|---------------------------|--------------------|---------------|-------------|---------|------------|----------|-------------------|
| 69072 | CMPW | NC080  | Setting Up A Blog    | In-Person                 | Wake 5<br>New room | 4/30          | 5/7         | Wed     | 9:00 AM    | 12:55 PM | Chuck Place       |
| 66812 | CMPW | NC018  | YouTube for Business | Zoom                      | ONLINE             | 5/2           | 5/2         | Fri     | 8:30 AM    | 4:30 PM  | Erin Gorrell      |
| 69316 | CMPW | NC51C  | MS Word 3            | In-Person                 | WAKE 5             | 5/13          | 5/22        | Tue,Thu | 6:30 PM    | 8:45 PM  | Vince Wong        |
| 69471 | CMPW | NC015  | Twitter for Business | Zoom                      | ONLINE             | 5/16          | 5/16        | Fri     | 8:30 AM    | 4:30 PM  | Dr. Billijo Starr |

### Career Classes

| CRN   | Dept | Course | Course Title                  | In-Person/<br>Zoom/Hyflex | Location                | Start<br>Date | End<br>Date | Days | Start Time | End Time | instructor    |
|-------|------|--------|-------------------------------|---------------------------|-------------------------|---------------|-------------|------|------------|----------|---------------|
| 68425 | CTV  | NC014  | CT Measuring/Estimating       | In-Person                 | WAKE 24                 | 4/29          | 5/20        | Tue  | 5:00 PM    | 8:00 PM  | Rod Utt       |
| 69256 | EHV  | NC208  | Small Scale Food Production 2 | In-Person                 | LCP at Credit<br>Campus | 4/29          | 5/20        | Tue  | 9:00 AM    | 12:00 PM | Oscar Carmona |

### Woodshop (Career)

| CRN   | Dept | Course | Course Title                             | In-Person/<br>Zoom/Hyflex | Location | Start<br>Date | End<br>Date | Days | Start Time | End Time | instructor     |
|-------|------|--------|------------------------------------------|---------------------------|----------|---------------|-------------|------|------------|----------|----------------|
| 69362 | CTV  | NC012  | Intermediate Finish Carpentry (Woodshop) | In-Person                 | Wake 10  | 4/30          | 5/21        | Wed  | 9:00 AM    | 12:00 PM | Timothy Palmer |
| 69373 | CTV  | NC012  | Intermediate Finish Carpentry (Woodshop) | In-Person                 | Wake 10  | 4/30          | 5/21        | Wed  | 5:30 PM    | 8:30 PM  | Rod Utt        |

### Bilingual Computer Classes

| CRN   | Dept | Course | Course Title                   | In-Person/<br>Zoom/Hyflex | Location  | Start<br>Date | End<br>Date | Days        | Start Time | End Time | instructor         |
|-------|------|--------|--------------------------------|---------------------------|-----------|---------------|-------------|-------------|------------|----------|--------------------|
| 66921 | CMPW | NC006  | MS PowerPoint (Bilingual)      | In-Person                 | Wake 6    | 3/31          | 5/24        | Mon,Wed     | 11:25 AM   | 2:25 PM  | J Cesar Lara Perez |
| 69021 | CMPW | NC005  | Microsoft Word Fund/Bilingual  | In-Person                 | Wake 6    | 4/1           | 5/24        | Tue,Thu     | 11:25 AM   | 2:25 PM  | J Cesar Lara Perez |
| 67697 | CMPW | NC010  | Comp/Skills (Bilingual)        | In-Person                 | Schott 17 | 4/1           | 5/24        | Tue,Thu     | 11:35 AM   | 2:25 PM  | Norma Graffius     |
| 68508 | CMPW | NC007  | Microsoft Excel (Bilingual)    | In-Person                 | Schott 17 | 3/31          | 5/24        | Mon,Wed     | 11:35 AM   | 2:30 PM  | Norma Graffius     |
| 69140 | CMPW | NC007  | Microsoft Excel (Bilingual)    | Zoom                      | ONLINE    | 4/1           | 5/24        | Tue,Wed,Thu | 1:00 PM    | 3:00 PM  | Araceli Aparisio   |
| 66913 | CMPW | NC002  | Intro to Computers (Bilingual) | In-Person                 | Schott 17 | 3/31          | 5/24        | Mon,Wed     | 4:30 PM    | 6:55 PM  | Antonieta Solis    |
| 66919 | CMPW | NC005  | Microsoft Word Fund/Bilingual  | In-Person                 | Schott 17 | 4/1           | 5/24        | Tue,Thu     | 4:30 PM    | 6:55 PM  | Antonieta Solis    |
| 69012 | CMPW | NC002  | Intro to Computers (Bilingual) | Hyflex                    | Wake 6    | 4/1           | 5/24        | Tue,Thu     | 4:30 PM    | 6:55 PM  | Raul Uribe         |
| 69659 | CMPW | NC006  | MS PowerPoint (Bilingual)      | Hyflex                    | Wake 6    | 3/31          | 5/24        | Mon,Wed     | 4:30 PM    | 6:55 PM  | Raul Uribe         |
| 69660 | CMPW | NC008  | Microsoft Pub Fund (Bilingual) | Zoom                      | ONLINE    | 4/1           | 5/24        | Tue,Wed,Thu | 5:30 PM    | 7:30 PM  | Norma Bahena       |

To Register go to [sel.sbcc.edu](https://sel.sbcc.edu)

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Registration QR Code